

Terms and Conditions for SkillsFuture Mid-Career Training Allowance
[For Applicants]

By submitting a Training Allowance (“TA”) application (“Application”) under the SkillsFuture Mid-Career Training Allowance scheme on MySkillsFuture portal (“Portal”), you are deemed to have agreed to the following Terms and Conditions:

1. Application Information

1.1. You confirm that your Application information is true and complete. Your Application or training allowance may be cancelled or discontinued, should we find untrue or incomplete information in your Application.

1.2. You consent to SSG sharing your Application information with Government and non-Government Entities, for:-

- a. the administration of the SkillsFuture Mid-Career Training Allowance scheme;
- b. the purpose of contacting you to conduct surveys relating to any course for which you have applied for SkillsFuture Mid-Career Training Allowance, or relating to the SkillsFuture Mid-Career Training Allowance scheme, generally; or
- c. the purpose of informing you of courses or other schemes run by the Government.

2. Eligibility Requirements

2.1. To be eligible for Part-Time Mid-Career TA, you must have been employed and have been earning income at some time during the 12-month period before:-

- a. the date of your Application; or
- b. the start date of the course run specified in your Application.

2.2 You are also eligible for the Part-Time Mid-Career TA if you gain employment during the course run.

2.3 We will base your records with the Inland Revenue Authority of Singapore and/or the Central Provident Fund Board.

3. Offer and Acceptance of TA

3.1. SSG will assess your eligibility upon receipt of your TA application. Once your eligibility is confirmed, you will be offered the TA through the Portal. You will also receive a notification at the email address indicated in your Application to notify you that you have been offered the TA. It is your responsibility to ensure that the email address indicated in your Application is correct, check your spam or junk folder to ensure that the notification email is not filtered there.

3.2. If you wish to receive the TA, you must do so by logging into the Portal and indicating your acceptance by the deadline specified in the notification. If you do not accept the offer of TA or fail to accept the offer of TA by the deadline specified in the notification, your Application will be cancelled

and the offer of TA revoked. In such event, you may submit a new TA application if you still wish to receive TA for the course and Clause 5.3 below will apply.

3.3. If the start date of the course run specified in your Application, is or has been changed to a later date after you have accepted the offer of TA, you are required to cancel your Application and (unless you no longer wish to claim for the TA for the run with the new start date) re-submit your Application before the new start date.

4. Attendance Requirements

4.1. You are required to attend the course run specified in the Application personally and fulfil the attendance requirement to receive the TA. If you do not fulfil the attendance requirement for any month of the run of the course specified in your Application, you will not receive the TA for that month of the run of the course specified in your Application.

5. Computation of offer of TA and disbursement

5.1. The offer of TA will state the monthly TA value you are eligible for (as computed by SSG), the maximum period for which you are eligible for TA for the run of the course specified in your Application, and the number of months of balance TA you are eligible for in your lifetime.

5.2. You agree that the monthly TA value stated in the offer of TA and accepted by you shall be disbursed to you by the end of the month following each month of the course specified in your Application during the eligibility period, and subject to:-

- a. you remaining as a Singapore Citizen;
- b. you having fulfilled the attendance requirement of the course for that month of the course; and
- c. you not being disqualified or suspended from receiving funding from the Government of the Republic of Singapore, any Singapore statutory board, or any Singapore government agency.

5.3 You agree that you are entitled to receive disbursement of the monthly TA only after you have accepted the offer of TA and that you will not be entitled to any TA for any part of the course that you complete before accepting the offer of TA.

5.4. You agree that, upon accepting the offer of TA, the TA value computed by SSG and stated in the offer shall be final and fixed for the entire run of the course specified in your Application.

5.5. You agree that you will only be entitled to receive TA in respect of one run of a course at any one time.

5.6. You must have a valid PayNow bank account linked to your NRIC in order to receive disbursement of TA.

5.7. The total aggregate amount of TA and/or Workfare Skills Support (Level-Up) that you are entitled to in your lifetime is 24 months.

6. Clawback

6.1. SSG shall have the right to recover from you and you agree to repay to SSG all or part of the TA value disbursed to you in the event of:

- a. any misrepresentation, fraud, suppression of information or the giving of false or misleading statements in your Application;
- b. any failure by you to comply with Clause 5.2 above at any time;
- c. any incorrect records submitted by you or the Training Provider/Institute of Higher Learning in respect of your attendance; and
- d. any error in SSG's computation of the TA value that you are entitled to receive.

7. Furnishing of Additional Information

7.1. SSG may request additional information or documents from you to review your Application and Training Allowance disbursement at any point. We reserve the right to reject your Application or discontinue Training Allowance Disbursement, should we not receive the requested information within 14 days.

8. General

8.1. You agree that only one (1) Application can be submitted for the period of the course run specified in your Application. You shall not, for the same period, submit another Application for the same or another course unless you have withdrawn your prior Application.

8.2. You acknowledge and agree that any other government-provided training allowance you applied for, or salary support or absentee payroll applied for by your employer in respect of the course specified in your Application, shall be terminated and no longer payable upon your acceptance of the offer of SSG's TA. Furthermore, in the event that you are concurrently attending other course(s) during the same period of the course specified in your Application, you acknowledge and agree that the TA under this Application or any other government-provided training allowance applicable to the other course(s) may be adjusted such that only one instance of training allowance will be payable for the period of the course specified in your Application.

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